

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought) (2) Who will take decision (3) Give date or period within which decision is to be taken (4) Directorate contact (include e-mail and telephone)	(5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable])	(7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date)	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 5/20/21 (1) External repairs and decorations to Council homes at Aycliffe (2) Roger Walton, Strategic Director (Operations and Commercial) (3) August 2020 (4) Martin Leggatt, Head of Assets & Building Control - martin.leggatt@dover.gov.uk ; 01304 872455	(5) Relevant tenants/tenant groups (6) By e-mail/letters	(7) Martin Leggatt, Head of Assets & Building Control – martin.leggatt@dover.gov.uk ; 01304 872455 (8) 18 August 2020	(9) Cabinet-style report (10) Exempt (11) 7 August 2020

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

This project is a pilot involving various properties in Aycliffe. The aim of the project is to test the efficacy and efficiency of undertaking simultaneously the maintenance/replacement of the components that comprise the external envelope of the properties. If the project proves successful, the model will be replicated in the maintenance programme for the whole Dover District Council estate. The work consists of replacing the roof covering, renewing rain-water goods, replacing windows/external doors and repointing (as necessary).

The East Kent Housing planned maintenance programme has, for various reasons, fallen behind schedule, leading to a backlog of maintenance work. Delivery of this pilot project in 2020 will avert further delay and send a signal to tenants across the estate that Dover District Council takes the maintenance and enhancements of the properties seriously, recognising that these properties are also people's homes.

The decision is being taken under delegated powers, assigned to the Strategic Director (Operations & Commercial) as part of the framework for returning the housing service to direct Dover District Council control.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

The decision needs to be made by 25 August in order for the contractor to mobilise at the end of August. The contract period is 15 weeks and is reliant on relatively good weather because work includes replacing roof coverings and renewing windows.